

C.V OF SBONGAKONKE KHUMALO

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Objective

Final-year ICT Business Analysis diploma student at Durban University of Technology (DUT), with a strong foundation in business process modeling, data analysis, and IT systems. Seeking an entry-level position as a Business Analyst where I can apply my academic knowledge, technical skills, and problem-solving capabilities to support business efficiency and growth.

Education

Diploma in ICT (Business Analysis)
Durban University of Technology (DUT)
Expected Graduation: May,2025

- Relevant Courses: Business Process Modeling, Systems Analysis, Data Management, Project Management, IT Systems Design, Requirements Gathering & Analysis
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Skills

- **Business Analysis:** Requirements elicitation, process modeling, gap analysis, and stakeholder management
 - **Technical Skills:** Microsoft Excel, SQL, Tableau, Power BI, UML diagrams, Agile methodology
 - **Data Analysis:** Data gathering, data visualization, and trend analysis
 - **Communication:** Strong written and verbal communication, presentation skills, and stakeholder engagement
 - **Problem Solving:** Analytical mindset with a focus on innovative solutions to business challenges
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Work Experience

Business Analyst Lab (DUT)

- Collaborated with a team of business analysts to analyze business processes and identify areas of improvement
 - Assisted in gathering and documenting business requirements from key stakeholders
 - Supported the creation of process flow diagrams and business models using UML
 - Contributed to the development of solutions aimed at enhancing business efficiency and effectiveness
 - Participated in weekly project meetings and presented insights to the team
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Projects

Business Process Analysis for Magma Security Company

Durban University of Technology – Feb to Nov, 2023&24

- Analyzed and mapped out the business processes for a fictional company as part of a group project
 - Identified inefficiencies and proposed data-driven solutions using process modeling tools
 - Worked with a team to create a final report and presentation, which received positive feedback from instructors
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Certifications

- Microsoft Excel Specialist Certification
 - Introduction to Data Analytics with SQL
 - Fundamentals of Agile Project Management
 - Cisco Networking
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Extracurricular Activities

Member, DUT Business Analysis Society

Durban University of Technology – 2021 to 2024

- Participate in workshops and seminars focused on business analysis best practices and trends
 - Engage with industry professionals to stay updated on developments in ICT and business analysis
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References

- Upaasnar@dut.ac.za – project lecture